

# A Management System Using the Third Grade Portfolios to Guide Instruction

*“ . . .it’s all about monitoring,  
implementation and execution.”*

*-Douglas B. Reeves, p. 65*

# Third Grade Uniform Portfolio

A good cause exemption may be granted for students who demonstrate, through a student portfolio, that the student is reading on grade level as evidenced by demonstration of mastery of the Sunshine State Standards in reading equal to at least a Level 2 performance on the Florida Comprehensive Assessment Test (FCAT)

(s.1008.25(6)(b)4, F.S.)

*[www.flsenate.gov/Statutes](http://www.flsenate.gov/Statutes)*

# Third Grade Uniform Portfolio Provided By Just Read, Florida!

- Aligned with FCAT format
- Student copies and assessment keys
- Matrix
- Readability/word count
- Guidelines for selecting and administering
- Security precautions

# How Did We Get There From Here

Year	Students Tested	1	2	3	4	5	Level 3 and Above
2002	115	17	14	33	31	5	69
2003	127	23	12	31	31	2	64
2004	137	21	10	38	25	6	69
2005	131	27	18	35	17	2	54

# 2006 Results

Year	Students tested	1	2	3	4	5	Level 3 and above
2002	115	17	14	33	31	5	69
2003	127	23	12	31	31	2	64
2004	137	21	10	38	25	6	69
2005	131	27	18	35	17	2	54
2006	151	13	10	32	41	4	77

# Beginning of Conversations

- Classroom grades did not reflect student performance
- Inconsistencies from teacher to teacher
- Established practices

*Teachers wanted prepared materials*

# Looking for Uniformity of Assessments

- Consistent number of assessments for each benchmark
- All teachers to have the same assessment
- Aligned to Sunshine State Standards with FCAT testing format
- Results could easily be used to inform instruction

# Third Grade Portfolios

- Same number of assessments
- Addressed all the FCAT tested benchmarks
- Results could easily be used to inform instruction

# Prior to Implementation

- Using data to inform instruction
- Professional development
- Common language
- Effective skill groups
- Resources

# Beginning the Process With a Management System

- Prepared the materials
- Developed spreadsheet
- Standard testing procedures
- On-line administrative feedback

# Starting the Conversation

- Team meetings
- Set the purpose
- Explained the process
- Teacher input
- Using portfolio for progress monitoring and directing instruction
- On-going conversations

# Process

- Every Wednesday and Friday
- Teachers were provided probes morning of assessment
- Recorded scores on individual spreadsheets and on-line

Name \_\_\_\_\_

Teacher \_\_\_\_\_

**Third Grade Portfolio Assessment**

	Grades	Date	L.A.A.1.2.3 Vocabulary	L.A.A.2.2.1 Main Idea	L.A.A.2.2.2 Author's purpose	L.A.A.2.2.7 Comp./Cont.	L.A.A.2.2.8 Reference	L.A.E.1.2.2 Plot/Conflict	L.A.E.1.2.3 Sim./Diff.	L.A.E.2.2.1 Cause/Effect
1.										
2.										
3.										
Avg .										
4.										
5.										
6.										
7.										
Avg .										

**Mastery 70% or higher**

# Process

- Every Wednesday and Friday
- Teachers were provided probes morning of assessment
- Recorded scores on individual spreadsheets and on-line
- Teachers formed skill groups
- Administrative walk-throughs and conversations

# Teachers

- Sharing
- Creating and organizing materials
- Focused
- Correlating and extending into other areas
- Realized that all students need a skill group



# It Worked

- Teachers had input
- Ownership
- Purpose
- Environment fostered success

# Unexpected Outcomes

- We created a positive learning community among our teachers
- Our teachers are much more reflective and data aware
- Excitement and ownership

# Lessons Learned

- Start in October
- Only two assessments each testing session
- Pull it out of reading block

# Guidelines

- Test twice a week
- 30 minute time block
- Secure testing material
- Standardized testing conditions
- Process for make-ups
- Spreadsheet for scores
- Feedback

# Questions

# Contact Us

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# References

Douglas B. Reeves. 2006, *The Learning Leader How to Focus School Improvement for Better Results*, Association for Supervision and Curriculum Development

Just Read, Florida!. 2005, Third Grade Uniform Portfolio